



FINANCIAL AID – Checklist for Documents Required

Rental Assistance

To prevent eviction:

- Lease (cannot be month-to-month without an original 6- or 12-month lease)
- 10-day demand for payment/Notice to Pay or Quit
- Proof of income
- Photo ID
- Birth certificate for just one child in the household (if applicable)

For new move-ins for people who have been homeless:

Applicants will need the following items:

- Lease (6- or 12-month lease, can be unsigned)
- Proof of deposit paid
- Proof of income
- Photo ID
- Birth certificate for just one child in the household (if applicable)

**If all of these items are not presented to an Interviewer, we will not yet be able to help.*

**We cannot help a household that is already in a HUD-funded program, and we can only help once per lifetime.*

Utility Assistance

Xcel

Applicants will need the following items:

- Something with their full Xcel account number on it
- Photo ID

Grand Valley Power

- The most recent Grand Valley Power bill
- Photo ID

Water Bills (City of Grand Junction/Ute Water/Clifton Water)

Applicants will need the following items:

- The most recent bill
- Photo ID

We can help with past-due balances up to \$150 but not with fees, trash, or sewage.

Car Parts

- A quote (on paper, not verbally) from NAPA at 1227 Pitkin Ave.

Out-of-State Birth Certificates

Although it varies from state to state, most states require a photo ID in order to obtain a birth certificate. Some states require the birth certificate applications be notarized.

Assistance is subject to availability of funding.